



Position Title: Adult Literacy Classroom Volunteer

Number of Positions Available: 1

Purpose: Volunteers assist in the classroom by working one on one with students to promote basic GED© skills.

Location: The Cleveland Sight Center, 1909 E. 101st Street, Cleveland OH 44106

Key Responsibilities:

- Follow the instructions of the teacher and manager of the program.
- Assist students with assigned academic work in a classroom setting.

Qualifications:

- Passion for helping others and promoting a positive learning environment.
- Strong interpersonal and written communication skills.
- Previous training, instructing or teaching experience preferred.
- Demonstrated ability to work with and appreciate diverse populations.
- Commitment to the success of the students in the adult literacy program.
- High School Diploma.

Commitment:

- Occurrence: Ongoing
 - Tuesdays and Thursdays- 10:00 AM-1:00 PM

Age Requirement: 18 years old

Dress Code: Business Casual

Training:

- Volunteer Orientation at Cleveland Sight Center.
- Sighted Guide Training

Volunteer Signature: _____

Supervisor Signature: _____

Volunteer Manager Signature: _____